

## Guildford Borough Council

### Equalities Impact Assessment

#### Screening/Scoping Pro Forma

<b>Section</b>	Transportation Services	<b>Officer responsible for the screening/scoping</b>	Derek Trawber		
<b>Name of Policy to be assessed</b>	Council Transport Plan	<b>Date of Assessment</b>	28/11/08	<b>Is this a proposed new or existing policy/procedure/practice?</b>	Existing
<b>1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?</b>	The Transport Plan was adopted in 1999 to manage the transport needs of the Council.				
<b>2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.</b>	<ul style="list-style-type: none"> <li>• To ease congestion</li> <li>• To reduce pollution</li> <li>• To improve health by encouraging walking and cycling</li> <li>• To set an example to other businesses and organisations in the borough</li> </ul>				
<b>3. Who is intended to benefit from this policy and in what way?</b>	<ul style="list-style-type: none"> <li>• GBC staff</li> <li>• Councillors</li> <li>• Customers and visitors</li> <li>• Suppliers</li> </ul> <p>Through improved journeys to the Council's sites and around the borough.</p> <ul style="list-style-type: none"> <li>• The world</li> <li>• Everyone</li> </ul> <p>By reduced CO<sub>2</sub> emissions and the impact on climate change.</p>				
<b>4. What outcomes are wanted from this policy/procedures/practice?</b>	<ul style="list-style-type: none"> <li>• A reduced need to travel</li> <li>• If travel is necessary, more use of non-car travel such as walking, cycling, public transport</li> <li>• If cars have to be used, their impact is minimised</li> </ul>				

## Guildford Borough Council

### Equalities Impact Assessment

<p><b>5. What factors/forces could contribute/detract from the outcomes?</b></p>	<ul style="list-style-type: none"> <li>• Consultation, communication and publicity</li> <li>• The attitude of those expected to participate</li> <li>• The cost and reliability of alternative methods of transport</li> <li>• The distance people have to travel</li> <li>• The location they have to travel from</li> <li>• The time of day they have to travel</li> <li>• Other factors related to their journey (i.e. caring responsibilities)</li> <li>• Systems and procedures</li> </ul>		
<p><b>6. Who are the main stakeholders in relation to the policy?</b></p>	<p>All GBC residents, Councillors, managers and staff, local businesses and their employees, visitors to the town, transport companies.</p>	<p><b>7. Who implements the policy, and who is responsible for the policy?</b></p>	<ul style="list-style-type: none"> <li>• Head of Operational Services</li> <li>• Transportation Projects Manager</li> </ul>
<p><b>8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?</b></p>	<p>No</p>	<p><i>Are there any Security issues?</i></p>	
<p><b>What existing evidence (either presumed or otherwise) do you have for this?</b></p>	<p>No evidence.</p>		
<p><b>9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?</b></p>	<p>No</p>	<p><i>Security issues?</i></p>	
<p><b>What existing evidence (either presumed or otherwise) do you have for this?</b></p>	<p>No evidence.</p>		
<p><b>10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?</b></p>	<p>No</p>	<p><i>Security issues? However, the policy does not mention how those with disabilities can fully participate and benefit from the policy.</i></p>	

## Guildford Borough Council

### Equalities Impact Assessment

What existing evidence (either presumed or otherwise) do you have for this?	No evidence. Consider carrying out consultation with stakeholders.	
11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?	No	<i>Security issues?</i>
What existing evidence (either presumed or otherwise) do you have for this?	No evidence.	
12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?	No	<i>Security issues?</i>
What existing evidence (either presumed or otherwise) do you have for this?	No evidence.	
13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?	No	<i>Security issues?</i>
What existing evidence (either presumed or otherwise) do you have for this?	No evidence.	
14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?	No	<i>Security issues?</i>
What existing evidence (either presumed or otherwise) do you have for this?	No evidence.	
15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?	No	

## Guildford Borough Council

### Equalities Impact Assessment

<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	No evidence.	
<b>16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?</b>	No	
<b>What existing evidence (either presumed or otherwise) do you have for this?</b>	No evidence.	
<b>17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?</b>	No	
<b>18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?</b>	N/A	
<b>Business improvement</b> <b>19. Is there any concern that there are unmet needs in relation to any of the above groups?</b>	Yes	There is currently no equalities monitoring data.  There is an opportunity to ensure greater awareness and participation of disabled stakeholders by promoting services and facilities that are there to assist and support them.
<b>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</b>	No	

**Guildford Borough Council**  
**Equalities Impact Assessment**

21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?	No	
22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?	No	
23. Should the policy proceed to a full equality impact assessment?	No	
24. If No, are there any changes required to the policy to improve it around the equality agenda?	Yes	See 19 above.

Signed  
(completing officer):

Date: 28 November 2008

Signed  
(Head of Section):

Date:

Countersigned  
(Corporate Diversity/Diversity/Policy Team)

Date January 2009