

Screening/Scoping Pro Forma

Section	Leisure Services		Officer responsible for the screening/scoping	Gary Swann/Emma Hutchison		
Name of Service to be assessed	Physical Access to Guildford Spectrum.		Date of Assessment	30/10/08	Is this a proposed new or existing policy/procedure/practice?	Existing
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?	To provide a fully accessible facility for all.					
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.	The Top Line Objective links into our service plan. The DDA links to Q1. The GBC Objectives & Customer Care Policy					
3. Who is intended to benefit from this policy and in what way?	Customers & staff.					
4. What outcomes are wanted from this policy/procedures/practice?	To ensure that we are a fully accessible facility for all. We want to identify any barriers and overall provide the best possible service to our customers.					
5. What factors/forces could contribute/detract from the outcomes?	Everything we do in practise is a contributing factor e.g. hearing loops, pool hoist, large print brochures, membership options, wheelchairs on the Ice Rink, push pads, lifts, changing facilities, ramps, accessible toilet facilities, car park, Park & Ride bus, etc. We are also in the Olympic venue guide for the upcoming Olympics and Paralympics.					
6. Who are the main stakeholders in relation to the service?	GBC, Heat Basketball Club, Flames Ice Hockey Club, Guildford City, Guildford & Godalming Athletics Club, Compass Catering, SLS and the community.			7. Who implements the service, and who is responsible for the service?	LS staff and 3 rd party contractors on site.	
8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?	Y	N	Please explain. Concerns that could effect us are language, dress and attitude.			
What existing evidence (either presumed or otherwise) do you have for this?	Muslim customers wearing specific attire to go in the Swimming Pools.					
9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?	Y	N				

<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>In timetables we state that activities are for men & women. We don't have anything that is directly aimed at just men or just women apart from changing facilities which is a requirement.</p>	
<p>10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?</p>	<p>Y</p>	<p>N There are concerns on signage for partially sighted users.</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>Hearing loops, pool hoist, large print brochures, membership options, wheelchairs on the Ice Rink, push pads, lifts, changing facilities, ramps, accessible toilet facilities, car park, Park & Ride bus, etc. A DDA audit has been completed on the facility by an external consultant. Guildford Access Group has completed an accessibility audit from a user group point of view. Action plans are in place.</p>	
<p>11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?</p>	<p>Y</p>	<p>N</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>The service doesn't differentiate as it's access for all.</p>	
<p>12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?</p>	<p>Y</p>	<p>N</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>Programming, activities and events throughout the service provision doesn't differentiate, as it is access for all which includes all ages.</p>	
<p>13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?</p>	<p>Y</p>	<p>N</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>The service doesn't differentiate.</p>	
<p>14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?</p>	<p>Y</p>	<p>N</p>
<p>What existing evidence (either presumed or otherwise) do you have for this?</p>	<p>The service doesn't differentiate.</p>	

15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?		Y	N	If an individual has an offending record that bans them from entering our premises.
What existing evidence (either presumed or otherwise) do you have for this?		We receive information from the police regarding the above and act on the information appropriately.		
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?		Y	N	
What existing evidence (either presumed or otherwise) do you have for this?		None.		
17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?	Y	N	Please explain We are fully accessible.	
18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?	Y	N	Please explain for each heading (questions 8-16) on a separate piece of paper. As above.	
Business improvement 19. Is there any concern that there are unmet needs in relation to any of the above groups?	Y	N	Please explain We think there is a need for clearer signage which is identified in the DDA Accessibility Action Plan. Inclusive Fitness Initiative (IFI) linked to improving the gym business in relation to disability individuals and groups.	
20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?	Y	N	Please explain Partially sighted or blind groups linked with above.	

<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>	<p>Y</p>	<p>N</p>	<p>Please explain Due to external DDA and Accessibility audit and customer research.</p>		
<p>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</p>	<p>Y</p>	<p>N</p>	<p>No, although consideration would be given to actions arising from the DDA Accessibility Audits. <i>Carry out user satisfaction surveys</i></p>		
				<p>Yes</p>	<p>No</p>
			<p>24. If No, are there any changes required to the policy to improve it around the equality agenda? No, see Q22.</p>		

Signed
(completing officer)

Date October 2008

Signed
(Head of Section)

Date

Countersigned
(HR representative)

Date November 2008