

Screening/Scoping Pro Forma

Section	Museum inc Castle Keep, Wanborough Barn, Salters and Undercroft.	Officer responsible for the screening/scoping	Jill Draper & Mike Beckwith		
Name of Policy to be assessed	Museum: exhibitions and events programming	Date of Assessment	24/07/08	Is this a proposed new or existing policy/procedure/practice?	existing
1. Briefly describe the aims, objectives and purpose of the policy/procedure/practice?	Providing the widest possible range of exhibitions and events relating to collection themes.				
2. Are there any associated or specific objectives of the policy/procedure/practice? Please explain.	Provide learning opportunities and access to collections covering a variety of interests; increase knowledge; links with the community; profile; stimulate interest; increase visitor numbers; provide a testing ground				
3. Who is intended to benefit from this policy and in what way?	Visitors; public; collections; Council; staff; specialists				
4. What outcomes are wanted from this policy/procedures/practice?	See Q2				
5. What factors/forces could contribute/detract from the outcomes?	Resources; space; access to collection material; marketing; public interest; potentially offensive subject/material				
6. Who are the main stakeholders in relation to the policy?	See Q3		7. Who implements the policy, and who is responsible for the policy?	Museum Manager	
8. Are there concerns that the policy <u>could</u> have a differential impact on racial groups?		N	Please explain The policy is to have a wide range of exhibitions and events and so should cover subjects suitable for all racial groups		
What existing evidence (either presumed or otherwise) do you have for this?					
9. Are there concerns that the policy <u>could</u> have a differential impact due to gender?	Y		Certain subjects will appeal more to a specific gender, but care is taken to keep a mix over time		

What existing evidence (either presumed or otherwise) do you have for this?		
10. Are there concerns that the policy <u>could</u> have a differential impact due to disability?	Y	As Q9
What existing evidence (either presumed or otherwise) do you have for this?		
11. Are there concerns that the policy <u>could</u> have a differential impact due to sexual orientation?	N	
What existing evidence (either presumed or otherwise) do you have for this?		
12. Are there concerns that the policy <u>could</u> have a differential impact due to their age?	Y	This is possible dependant on the subject
What existing evidence (either presumed or otherwise) do you have for this?		
13. Are there concerns that the policy <u>could</u> have a differential impact due to their religious belief?	N	
What existing evidence (either presumed or otherwise) do you have for this?		
14. Are there concerns that the policy <u>could</u> have a differential impact due to them having dependants/caring responsibilities?	Y	The Manager is conscious of not providing an adequate range of learning events for families and therefore will look to address this.
What existing evidence (either presumed or otherwise) do you have for this?		

15. Are there concerns that the policy <u>could</u> have a differential impact due to them have an offending past?		N	
What existing evidence (either presumed or otherwise) do you have for this?			
16. Are there concerns that the policy <u>could</u> have a differential impact due to them being Transgender or transsexual?		N	
What existing evidence (either presumed or otherwise) do you have for this?			
17. Could the differential impact identified in 8-16 amount to there being the potential for adverse impact in this policy/procedure/practice?	Y		Please explain The Manager is aware of the potential for impact and therefore always tries to strike a balance.
18. Can this adverse impact be justified on the grounds of promoting equality of opportunity for one group? Or any other reason?		N	Please explain for each heading (questions 8-16) on a separate piece of paper.
Business improvement 19. Is there any concern that there are unmet needs in relation to any of the above groups?	Y		Please explain Need for more learning opportunities for families

<p>20. Does differential impact or unmet need cut across the equality strands (e.g. elder BME groups)?</p>		<p>N</p>	<p>Please explain</p>
<p>21. If yes, should the full EIA be conducted jointly with another service area/contractor/partner/agency?</p>		<p>N</p>	<p>Please explain</p>
<p>22. Is there a missed opportunity to improve your business in relation to any of the policies, procedures or practices to promote racial, gender, disability, age, sexual orientation, religion or belief equality?</p>			<p>As Q19</p>

23. Should the policy proceed to a full equality impact assessment?	N		Yes	No
		24. If No, are there any changes required to the policy to improve it around the equality agenda? Nothing for the policy		

Signed
(completing officer) Date July 2008

Signed
(Head of Section) Date

Countersigned
(Corporate Diversity/Diversity/Policy Team) Date October 2008