

**List of Assets of Community Value**

**Nomination Form**

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| **Please note that all sections of this form must be completed**  Please refer to the guidance notes here |

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| **SECTION 1. About your community organisation** | | | | | |
| **Name of Community Group** |  | | | | |
| **Name of Contact Person** Title: | |  | First Name: | |  |
| Surname: | |  | | | |
| **Address** |  | | | | |
| **Telephone Number** |  | | | | |
| **Email Address** |  | | | | |
| **Is this group:**  **(Please mark with ✓ as appropriate)** | | | | **Supporting Documents:**  **(please mark with ✓ to confirm which option you have attached)** | |
| (a) An unincorporated body  **or**  (b) A charity  (c) A company limited by guarantee  (d) An industrial or provident society  (e) A neighbourhood forum    (f) A community interest company    (g) A parish council  √  (h) A neighbouring parish council | | | | If your group is an unincorporated body please attach a list of the names and addresses of 21 members registered as local electors in Guildford or a neighbouring area  **or**  Please provide written evidence of your status e.g. Group Constitution or charity number | |
| **SECTION 2. About your local connection** | | | | | |
| Please describe the nature of your local connection to the asset you are nominating | | | | | |
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| **SECTION 3. About the asset you are nominating** | |
| **Title of Asset** |  |
| **Address of Asset** |  |
| **Name and contact of**  **Occupier (if different**  **from above)** Name:  Address:  Email: Tel:  **Name and address of**  **Owner (if different**    **from above)** Name:  Address:  Email: Tel:  **Name and address of**  **those holding a**  **freehold or leasehold** Name:  **interest in the asset**  Address:  Email: Tel:  **Please give a description of the nominated asset and its proposed boundaries and attach a copy of a map highlighting the area covered by the asset you are nominating**  Please ✓ to confirm boundary map is attached | |
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| **SECTION 4. Reason for Nomination** |
| **Please explain why your community group believes that the above named asset is an asset of community value and should be included on the list of assets of community value.**  The definition of an asset of community value can be found at the end of this form.  **Please Note**: Any information entered into this section may be copied and passed on to the owner of the property you are nominating.  **In your reply you should address the following questions:**  1. Explain how the main use of the asset **currently** contributes to community value (see attached guidance)  2. Has the main use of the asset in the **recent past** contributed to community value? Please explain how.  3. Explain how this asset could provide a **realistic future contribution** (in the next five years) to community value |
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| **SECTION 5. Declaration** |
| **I confirm that to the best of my knowledge the information contained in this nomination form is complete and accurate.**  Name: Date:  Title:  Attached:  1. Site boundary map  2. Evidence of your status – Group Constitution (incorporated body)  or  List of names and addresses of the 21 members registered as local electors in Guildford or a neighbouring area (unincorporated body)  Please send your completed form to Planning Policy, Guildford Borough Council, Millmead House, Millmead, Guildford, Surrey GU2 4BB |
| **Note**  An asset of community value is defined for the purposes of this nomination process as a building or other land which:   * is currently used for a purpose which furthers the social well-being or social interests of the local community, or has been used in such a way in the recent past. * that use is a main one and not ancillary and * (a) for land currently in community use it is realistic to think that there will continue to be a use that will further the social well-being or social interests of the local community; or   (b) for land in community use in the recent past it is realistic to think that there will be a community use in the next five years.  (In either case the community use does not have to be exactly the same as in the present or past.)   * it is not excluded from listing.   Assets that are excluded from listing are:  (a) Residential premises including land held with the residence  (b) Land for which a site licence is required under the Caravan Sites and Control of Development Act 1960  (c) Operational land as defined in Section 263 of the Town and Country Planning Act 1990  Social interests include cultural, recreational and sporting interests |